**Last Updated: December 2022**

# Research Degrees External Examiner: Statement of Eligibility

[*To be completed by the nominee*]

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The purpose of the form is to confirm your eligibility as an external examiner as outlined in the University's Regulations.

This form will in due course accompany the Examination Entry form submitted for approval by the Department/School concerned to the Deputy Provost.

*Please note that, prior to work commencing, the University is required to obtain evidence of your right to work in the UK, (usually demonstrated through presentation of your passport), in accordance with the current Home Office regulations.*

***Criteria for Appointment as Research Degrees External Examiner***

1. S/he shall not have been affiliated to the University during the preceding **three** years.
2. The examiner will be of sufficient authority in the area to be examined to command the respect of the wider academic community;
3. The examiners will be familiar with current standards and procedures of research degrees in the UK and at least one of the examiners will have previous experience of examining a doctoral award in the UK
4. The examiner will be an expert in current research in the area to be examined; whilst it is accepted that each examiner individually may not have expertise in all parts of the precise topic, the examiners together should be able to cover sufficiently all aspects of the work to be presented by the student
5. The examiner will be able to make an independent assessment of the student’s work and will not previously have played an active role in supporting their academic progress on the University of Roehampton Research Degree Regulations relevant to their programme of study, nor have had any other involvement with the student or with members of the supervisory team which might reasonably lead to an allegation of bias, or an allegation they could have a personal interest in the outcome of the examination.

**IF NOT INCLUDED ON YOUR CV, PLEASE ENSURE THAT YOU INCLUDE FULL DETAILS OF YOUR PRIOR EXAMINATION EXPERIENCE**

**INCLUDING THE NAME OF THE AWARDING UNIVERSITY AND YEAR THAT YOU EXAMINED IN THE BOX BELOW.**

## Declaration

I have read the criteria for the appointment of Research Degrees External Examiner and, to the best of my knowledge and belief, confirm that I am eligible for such appointment.

Name (CAPITAL LETTERS): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_